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| Planungsbogen/Veranstaltungsbericht | | | | | | | | | Veranstaltungsnummer | | | | | | |
| **Gesamtthema:** | |  | | | | | | | | | | BA |  | |  |
| KMK |  | |  |
| ggf. Planungshilfen-Nr.: | |  | | | | | | | | | | EEB |  | | |
| **Zielgruppe:** | |  | | | | | | | | | | \*Grauflächen bitte freilassen | | | |
| **Zielsetzung der Veranstaltung (Lernziel):** | | | | | | |  | | | | |  | | | |
|  | | | | | | | | | | | | | | | |
| Datum | Uhrzeit von/bis | | Inhalte zum Thema (Einzelthemen) | | | | | | | | | | | Bildungsar-beit in Min. | |
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|  |  | |  |  | |  | | | | | Unterrichtstage: | | |  | |
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| **Arbeitsmethoden:** (Zutreffendes ankreuzen)**:** | | | Vortrag mit Aussprache  Unterrichtsgespräche  Arbeit in Gruppen   Arbeit mit vorbereitetem Material und Texten | | | | | | | | | | | | |
| **Sonstige Methoden/Medien:** | | |  | | | | | | | | | | | | |
| **Kursleitung:** | | |  | | | | | | | | | | | | |
|  | | | Name und Wohnort | | | | | | |  | | | | | |
| **Referent/in:** | | |  | | | | | | | | | | | | |
|  | | | Name und Wohnort | | | | | | |  | | | | | |
|  | | |  | | | | | | | | | | | | |
|  | | | Name und Adresse | | | | | | |  | | | | | |
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| Ort | | | Datum | | | | | | | Unterschrift Kursleitung | | | | | |
| Die pädagogische Verantwortung nach § 8 Abs. 1 Nieders. Erwachsenenbildungsgesetz (NEBG) wird wahrgenommen. | | | | |  | | | | |  | | | | | |
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| Datum | | | | | Unterschrift päd. Mitarbeiter/in der EEB | | | | | |

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| Datum | Uhrzeit  von/bis | Inhalte zum Thema (Einzelthemen) | Bildungsarbeit in Minuten |
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| **Zusätzliche Anmerkungen:** | |  | |